

# Pre-K Qualification Documentation Guide for Parents

**\*\*\* AGE MUST BE 4 ON OR BEFORE SEPTEMBER 1, 2022 \*\*\***

Qualifier		Required Documentation
Income	Receives SNAP benefits	▪ Current SNAP benefit letter
	Receives TANF benefits	▪ Current TANF benefit letter
	Receives Medicaid Free or Reduced Benefits	▪ Current Medicaid letter
	Employed	▪ Recent Paystub <b>or</b> ▪ Signed and dated letter from employer listing pay amount, frequency
	Self-Employed	▪ Recent Paystub <b>or</b> ▪ Hays CISD Statement of Self-Employment
	Unemployed	▪ Unemployment Benefits Letter <b>or</b> ▪ Disability Letter <b>or</b> ▪ Hays CISD Affidavit of No Income
Military	Active Duty	▪ DoD photo identification card for child or military member** <b>or</b> ▪ Statement of service from installation adjutant general director of HR
	State or Reserved Forces	▪ Statement of svc from installation adjutant general director of human resources
	Service Member Killed while on Active Duty	▪ Death certificate using DoD form <b>or</b> ▪ Other DoD form indicating death as reason for separation of service
	Service Member Injured while on Active Duty	▪ Purple Heart orders or citation <b>or</b> ▪ Line of duty determination documentation <b>or</b> ▪ Letter from a commander stating service member wounded or injured <b>or</b> ▪ Letter from VA indicating service member eligible for disability compensation
	Service Member is Missing in Action	▪ Documentation that service member is MIA
Star of Texas	Star of Texas Award Recipient – peace officer, firefighter, emergency medical first responder seriously injured or killed in line of duty.	▪ Certification <b>or</b> ▪ Letter from the Governor <b>or</b> ▪ Letter from local representative <b>or</b> ▪ Notification from TEA or TX Criminal Justice Division of nomination
Foster Care	Student ever been in TX DFPS conservatorship or foster care in another state	State DFPS Verification Letter of PK Eligibility <b>or</b> Other state DFPS document indicating student in conservatorship at some point
Residency	Student is homeless	Counselor determines if student meets this criterion
Language	Student is Limited English Proficient	Campus LPAC administrator determines based on testing
Prior 3-Year Old PK	Student was eligible for and attended a 3-year old PK program at a TX public school in the prior school year.	Prior school records indicating student was enrolled in 3-year old PK program during the prior school year.

**2022-2023  
Guidelines to  
Qualify for PK  
Based on Income**

HOUSEHOLD SIZE	ANNUAL	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY
<b>48 CONTIGUOUS STATES, DISTRICT OF COLUMBIA, GUAM, AND</b>						
1 .....	13,590	25,142	2,096	1,048	967	484
2 .....	18,310	33,874	2,823	1,412	1,303	652
3 .....	23,030	42,606	3,551	1,776	1,639	820
4 .....	27,750	51,338	4,279	2,140	1,975	988
5 .....	32,470	60,070	5,006	2,503	2,311	1,156
6 .....	37,190	68,802	5,734	2,867	2,647	1,324
7 .....	41,910	77,534	6,462	3,231	2,983	1,492
8 .....	46,630	86,266	7,189	3,595	3,318	1,659
<b>For each add'l family member, add</b>	4,720	8,732	728	364	336	168