



Hays CISD

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ADDENDUM 1

Date: November 1, 2018

RFP#: 18-101804JO

Opening Date: November 16, 2018

Clarifications:

Question 1 – How many different departments are there and can we please get a break down by department of styles and colors - - example:

Answer:

Maintenance & Operations: IPM, Grounds & (6) Trades – 8 Departments

Transportation – 1 Department

Custodial, Security & Warehouse – 3 Departments

○ How many employees are in Poly/Cotton Blend Garments?

Maintenance & Operations – Approx. 17

Transportation – Approx. 210

Custodial/Security – 0

▪ What are the desired colors?

Maintenance & Operations – Grey

Transportation – Royal Blue & Red

Custodial/Security – Custodial Blue

○ How many employees are in 100% Cotton Garments?

Maintenance & Operations – 37

Transportation – Approx. 10

Custodial/Security – 151

▪ What are the desired colors?

Maintenance & Operations – Grey & Hunter Green

Transportation – Royal Blue & Red

Custodial/Security – Beige (Custodians) Grey (Warehouse)

○ How many employees are in the Polos and Tactical Polos?

Maintenance & Operations – 0

Transportation – Approx. 220

Custodial/Security – 26

▪ What are the desired colors?

Maintenance & Operations – N/A

Transportation – Royal Blue & Red

Custodial/Security – Red & Dark Blue

Question 2 – How many total Employees are participating in these different Programs?
○ How many Buy and/or your estimated annual spend (Direct Purchasing)?

Answer:

Maintenance & Operations – N/A

Transportation – N/A

Custodial/Security – \$3,000 (purchased)

○ How many employees participate in the Lease Program?

Maintenance & Operations – Approx. 17

Transportation – Approx. 43

Custodial/Security – 0

○ How many employees participate in the Rental Program?

Maintenance & Operations – Approx. 40

Transportation – 0

Custodial/Security – Approx. 145

Question 3 – Why 11 Sets for the Lease Program?

○ A Lease program does not include cleaning (like the Rental Program does) because a true Lease Program the Employees do their own laundry. UniFirst typically Leases out only 5 or 6 sets of required garments to each Employee vs the 11 that you requested. Could that be just a simple oversight, if not, please explain?

Answer:

Maintenance & Operations – (Lease) 7 sets per staff, (Rental) 11 sets per staff

Transportation – N/A

Custodial/Security – (Lease) 5 sets per staff

Question 4 – Is there a prepared bid document that you all have created to submit our Rates?

Answer:

Maintenance & Operations – N/A

Transportation – N/A

Custodial/Security – N/A

Jennifer Ornelas
Buyer

In the submission of the response, vendor must acknowledge receipt of this addendum. Otherwise this offer may not be given consideration. Vendor may acknowledge receipt on face of response or by returning one copy of this notice.

Signature of Bidder

Printed Name

Company Name