



COMMUNICATION OFFICE

Hays Consolidated Independent School District

January 13, 2020

Dear Potential School Board Candidate:

Attached, you will find the necessary forms and instructions to file an application for a place on the ballot for the upcoming Hays Consolidated Independent School District Board of Trustees Election.

Hays CISD duties are limited to accepting and filing the various applications, affidavits, and statements, and noting the date and time of filing. It is the duty of the candidate to become familiar with the laws applicable to campaigns for office.

You will find additional helpful information from the Office of the Texas Secretary of State (www.sos.state.tx.us) and the Texas Ethics Commission (www.ethics.state.tx.us). Two particularly important publications found at the Texas Ethics Commission website are: [Campaign Finance Guide for Candidates and Officeholders Who File With Local Filing Authorities](#) and [Political Advertising: What You Need to Know](#).

Important Hays CISD policies regarding Board members can be located in district policy Section B – Local Governance on the Hays CISD website (www.hayscisid.net) or with the following link: <http://pol.tasb.org/Policy/Section/621?filter=B>.

Please let me, or any staff member of the district's Communication Office, know if we can provide you with additional assistance.

Sincerely,

Tim Savoy
Chief Communication Officer
Hays CISD