

McCORMICK MIDDLE SCHOOL
5700 DACY LN.
BUDA, TX 78610



HEAR US...R.O.A.R!

Resilient ● Optimistic ● Accountable ● Reflective

STUDENT HANDBOOK

Student Handbook

2019-2020

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Mission Statement

"McCormick Middle School is a team of dedicated educators that will create a safe environment where students are motivated to achieve academic success. We will empower our students to be respectful and engaged learners resulting in a culture that inspires excellence not only in their school, but also in their community."

Instructional Day Hours:

School Starts: 8:05am End Time: 3:35pm

Morning Expectations:

- Doors will open at 7:45am. When the temperature is less than 50 degrees the doors will open at 7:15am. For all other inclement weather, doors will open at 7:15am.
- All students must enter the building once they arrive on campus.
- 8th grade students will report to the big gym after they have eaten breakfast. 6th and 7th grade students will report to the cafeteria/learning ledges.
- Breakfast will begin at 7:45am. Students are encouraged to eat breakfast every day.
- Students are not allowed to have glass bottles.
- All students must be seated in the cafeteria at all times.
- Students are required to have a pass to visit classrooms in the morning.
- Students are allowed to be on their phones in the cafeteria and gym.
- All phones/ear buds/any other technology must be put away before leaving the gym and/or cafeteria.

Restroom Expectations:

- Students must enter the closest restroom to their classroom.
- Students must report any problems to the restroom to their teacher.
- Students must have a pass from their classroom teacher to go to the restroom.
- Students are not allowed to visit the front office, nurse, or any other area while going to or from the restroom.

Lunch Expectations:

- All students must eat lunch in the cafeteria unless they have permission from administration.
- Students may be on their phones during lunch.
- Students are required to ask permission to go to the restroom (passes are posted in the cafeteria).
- 6th & 7th students must be seated in their assigned area at all times in the cafeteria.
- Students are not allowed to have glass bottles.
- Students are expected to help compost and keep the cafeteria clean.
- Students are expected to be quiet and listen to any announcements during lunch.
- Students are allowed to go to the front office to call home if needed.
- Students are not allowed to have food delivered to the school from restaurants

- Students are allowed to eat lunch with their parents.
- Students are not allowed to have friends join them for lunch with parents.
- Students must eat lunch during their designated lunch time.

Dismissal Expectations.

- Students have until 3:45 to report to their designated area after school.
- Students may use the phone in the front office after school.
- Parent pick up is located in the back of the school
- Students must exit the front or back of the building only
- Students are not allowed to be picked up on the side of the campus

Gameday Expectations

- All students attending a football, volleyball, basketball, and soccer event must exit the building at dismissal unless they are staying for after school tutoring.
- All students remaining on campus waiting to attend a football, volleyball, basketball and soccer event must wait in the designated area established by the administration.
- Students who are assigned after school detention will not be allowed to attend any football, volleyball, basketball or soccer game until the detention has been served. Students may attend football, volleyball, basketball, and soccer games once they have finished serving their ASD for the school day.
- Students that are removed from ASD are not allowed to attend that day's football, volleyball, basketball, or soccer event.
- Students who don't follow school rules and expectations before/during/after any football, volleyball, basketball, and soccer game may be prohibited from attending any other games for the remainder of the year.
- Students are not allowed to go to the store across campus and return back to campus. Once a student leaves campus they can only return with parent or if parent drops them off.
- Students have 30 minutes after a game has ended to be picked up. Any student remaining after 30 minutes may not be allowed to attend future athletic events.

Discipline

- Students are expected to follow all classroom rules and expectations.
- Students that are removed from class must report to the front office.

Classroom Expectations

- Students are expected to complete all assignments and participate in class.
- Students are expected to be respectful to classmates, guest teachers, and teachers.

School Dances

- Students that receive a referral the week before and the week of a dance or school wide activity will be prohibited from attending the event.

- Students must exit the building when waiting for the dance to start.
- Any student remaining on campus 30 minutes after the dance has ended will not be permitted to stay for any other after school activity.
- Students that are told to leave a dance must wait in the front office until a parent arrives to pick them up.
- Students are not allowed to go to the store across campus and return back to campus. Once a student leaves campus they can only return with parent or if parent drops them off.

Classroom Parties

- Students are allowed to have classroom parties on the designated dates determined by the principal.

Selling Items

- Students are prohibited from selling any items without prior approval from administration.
- Items that are approved to be sold, must be sold before/after school.

Bus Expectations

- Students are only allowed to ride their assigned bus
- Students wanting to ride a different bus must have a note from parent. The note must be signed and dated. Also, a phone number must be provided.
- All parents will be called to verify the note is valid
- Bus driver has the right to request a student to be removed off the bus.
- Students removed from the bus will have to call parents to pick them up.

Assemblies

- Students are expected to be respectful during assemblies
- Students who owe an after school detention will not be allowed to attend the assembly
- Students in ISS (on the day of a pep rally) will not be allowed to attend the assembly
- Students removed from an assembly will be prohibited from attending any future assemblies.

Incident Reports

- Students are encouraged to report any issues they are having with students/teachers/bus drivers.
- Students can report any issues by:
 - Filling out an incident report form. Students can obtain an incident report from the front office, cafeteria, nurse, counselor or teacher.
 - Forms can be obtained in the front office
 - Filling out the Hays hope line text form.

<https://hayscisd.parentlink.net/tipline/?title=Hays+HopeLine&s=1%20><http://hayscisd.parentlink.net/tipline/?title=Hays+HopeLine&s=1>

- Email administration
- Telling an adult on campus
- Students who feel too intimidated or threatened to fill out an incident report at school can write out the incident report at home and turn it into the front office.

Bullying

- Bullying of any kind (mental, physical, cyber, written) is prohibited.
- Students may receive consequences for bullying incidents that happen off campus.
- Students are encouraged to report all bullying to administration.

Tardy/No ID/Cafeteria/Hallway/Dress Code Consequences

1st offense = warning

2nd offense = warning

3rd offense = lunch detention

4th offense= warning

5th offense= warning

6th offense = after school detention

7th offense= warning

8th offense= warning

9th offense = after school detention/parent contacted

10th offense = meet with administration

11th+ offense = ISS

Violations will reset every 9 weeks.

Tardy Policy

Students are expected to be on time for each class. MMS has a 1 minute “warning bell” designed to encourage students to hurry. Students who are not in their classroom may be counted tardy. The consequences for tardies are listed above.

Violations will reset every 9 weeks.

ID Policy/Lanyards

Students must wear their school ID at all times. If a student arrives without an ID, they will be sent to the office for a temporary ID. The consequences for non-compliance with ID’s are listed above. ID’s must not be damaged (cut, drawn on, defaced, or decorated). If an ID is altered in anyway, the student will be responsible for purchasing a new ID. If a student loses, or misplaces their ID - they will be responsible for purchasing a new ID. Students who frequently “forget” their ID at home will be subject to the consequences listed above. Students must wear their appropriate color lanyard: 8th = Black/7th Red/6th Blue

Violations will reset every 9 weeks.

Cafeteria Expectations

- All students are required to come to the cafeteria for lunch. Students may eat with teachers if they have a pass
- All students are to remain silent while announcements are being made at the beginning/end of lunch
- Students must remain seated at all times unless they are throwing their trash or going to the restroom.
- Students are not allowed to have glass bottles.
- Items of any kind are not to be thrown.
- Students are not allowed to share food with other students

Violations will reset every 9 weeks.

Hallway Expectations:

- Students will walk on the right side of the hallway.
- Students will walk with a purpose to get to their next class on time. Running is NEVER allowed.
- Food, candy, gum, and drinks (other than water) are prohibited in the hallway.
- Students must keep hands, feet, and all objects to themselves in the hallways.
- Hoodies over your head are NEVER allowed inside the building.
- Students are not allowed to interrupt other classes during instruction.

Violations will reset every 9 weeks.

Dress Code Expectations

Conventional dress worn in a traditional manner is the norm for the approved dress at McCormick Middle School. It is the student's responsibility to come to school fully clothed, following all dress code guidelines. The dress code is established to teach grooming and hygiene, to prevent disruption of the learning process, and to minimize health and safety hazards. The campus principal, or designee, makes the final determination on the appropriateness of student dress and grooming while at school or in conjunction with a school sponsored activity. Extremes in dress and grooming are not permitted.

Key notes:

Principal or principal designee will use their discretion to all dress code violations and any other issues that may disrupt the learning environment. Principal or principal designee will make the final decision to all dress code issues.

- Jackets, blouses, and/or tops may not be worn to cover up dress code violations.
- Students will be given the opportunity to correct dress code violations.
- Parents will be notified to come up to the campus if the student is not able to correct

dress code violation.

The following items are not permitted:

Shirt/Blouse

- Tank tops, muscle shirts, and spaghetti straps
- Midriff tops and low-cut tops
- Shirts where under garments can be seen (under the arms/back/shoulders)
- Sleeveless shirts/jerseys (must have appropriate shirt underneath)
- Shirts with lewd, profanity, drugs, alcohol or any other symbols or messages that are deemed inappropriate

Pants/Shorts/Dress/Skirts

- Outer clothing which resembles pajamas or under garments
- Skirts/Dresses/Shorts shorter than mid-thigh or more than 5 inches above the knee
- Overly tight dresses/skirts are prohibited. Undergarments that can be seen through dresses/skirts are prohibited.
- Pants with rips/cuts must have leggings or shorts underneath. Skin cannot be revealing
- Tights/yoga pants/leggings can be worn as long as the shirt is covering the buttocks area.
- Sagging of any kind
- Wind shorts

Shoes

- Slippers (slides) of any kind, flip flops, heelys, cleats, taps and heels are not allowed. All footwear must have a back covering

Head coverings/Hair

- Bandanas of any kind
- Hoodies (over the head) worn inside the building
- Hats, caps, bandannas, do-rags, skull caps, or head wraps
- Hairstyle that causes a distraction and/or disturbance to the educational setting is prohibited
- Students are only allowed to have natural hair colors.

Accessories

- Towels, blankets, stuffed animals, flags, hand cloths, curlers, wearing of sunglasses and metal chains are prohibited
- Electronics are prohibited in non-learning areas unless student has permission from administration or teacher.
 - Clothing/jewelry with profanity, vulgarities, or other offensive language, references to alcohol or drug use, gangs, weapons, or sexually suggestive items
 - Flat irons, picks, or any other hair equipment (other than combs/brushes)

- Body piercings with the exception of ear/nose. All piercings must be studs or rings.
- Tattoos (actual or temporary)
- Clothing/jewelry/shoes that could be used as a weapon (e.g. steel-toed shoes)
- Skateboards, visible sports equipment, toys of any kind, and stuffed animals

Code Of Conduct

Please review the district code of conduct.

https://www.hayscisd.net/cms/lib/TX02204837/Centricity/Domain/83/2018-2019_HCISD_PARENT-STUDENT_HANDBOOK.pdf

Cell Phone Policy

Students are allowed to use their cell phone when they arrive to school. Devices may be used in the cafeteria/gym in the morning and during lunch. All electronics must be put away prior to leaving the cafeteria/gym.

Violation of cell phone consequences

1st offense - phone confiscated, student will get their phone at the end of the day

2nd offense - phone confiscated, parent has to pick up the phone at the front office

3rd or more offense - phone confiscated, parent has to pick up the phone, \$10 fine

Violations will reset every 9 weeks.

Grading Guidelines

https://www.hayscisd.net/cms/lib/TX02204837/Centricity/Domain/65/E5%20Grading%20Guidelines_Revised%20October%2029%202018.pdf

Schedule Changes

Schedule changes will be deliberated on a case by case basis by administration and/or the guidance counselors. Students may request a schedule change. Not all request will be granted.

Bell Schedule

McCORMICK REGULAR BELL SCHEDULE								
6TH GRADE			7TH GRADE			8TH GRADE		
Period	Time	Minutes	Period	Time	Minutes	Period	Time	Minutes
1	8:05-8:57	52	1	8:05-8:57	52	1	8:05-8:57	52
2	9:01-9:53	52	2	9:01-9:53	52	2	9:01-9:53	52
3	9:57-10:52	55	3	9:57-10:52	55	3	9:57-10:52	55
Lunch	10:56-11:26	30	4	10:56-11:48	52	4	10:56-11:48	52
4	11:30-12:22	52	Lunch	11:52-12:22	30	5	11:52-12:44	52
5	12:26-1:18	52	5	12:26-1:18	52	Lunch	12:48-1:18	30
6	1:22-2:14	52	6	1:22-2:14	52	6	1:22-2:14	52
7	2:18-3:10	52	7	2:18-3:10	52	7	2:18-3:10	52
Advisory	3:14-3:35	21	Advisory	3:14-3:35	21	Advisory	3:14-3:35	21