

# In An Emergency When You Hear it... Do it



## Lockdown

LOCKS, LIGHTS, OUT OF SIGHT

LOCKDOWN IS CALLED WHEN THERE IS A THREAT INSIDE THE SCHOOL BUILDING

### Students

- MOVE AWAY FROM HALLWAY LINE OF SIGHT
- MAINTAIN SILENCE

### Teachers

- MOVE AWAY FROM HALLWAY LINE OF SIGHT
- MAINTAIN SILENCE
- WAIT FOR FIRST RESPONDERS/  
ADMINISTRATION TO UNLOCK THE DOOR



## Lockout

SECURE THE PERIMETER

LOCKOUT IS CALLED WHEN THERE IS A THREAT OUTSIDE THE SCHOOL BUILDING

### Students

- RETURN INSIDE
- BUSINESS AS USUAL

### Teachers

- INCREASED SITUATIONAL AWARENESS
- TAKE ROLL, ACCOUNT FOR STUDENTS
- BUSINESS AS USUAL



## Shelter

USING TYPE AND METHOD

SHELTER IS CALLED WHEN THE NEED FOR PERSONAL PROTECTION IS NECESSARY

### Types

- WEATHER EVENT
- HAZARDOUS ENVIRONMENT
- MEDICAL

### Methods

- DROP, COVER AND HOLD
- SEAL WINDOWS, DOORS & VENTS
- CLOSE HALLWAY DOORS & WINDOWS

### Students

- USE APPROPRIATE METHOD

### Teachers

- USE APPROPRIATE METHOD
- TAKE ROLL, ACCOUNT FOR STUDENTS



## Evacuate

TO THE SPECIFIED LOCATION

EVACUATION IS CALLED WHEN THE NEED TO LEAVE THE BUILDING IS REQUIRED

### Students

- LEAVE BAGS/PURSES BEHIND
- TAKE KEYS/WALLETS/ID'S
- FORM A SINGLE FILE LINE
- BE PREPARED FOR SPECIAL INSTRUCTIONS (HOLDING HANDS/HANDS ON FACE/CRAWLING)

### Teachers

- BRING ASSEMBLY CARDS
- LEAD STUDENTS TO SPECIFIED LOCATION
- TAKE ROLL, ACCOUNT FOR STUDENTS



ONE COUNTY – ONE PROTOCOL